

**QAA Student Reviewer: Application Form - November/December 2024**

**Online Application Form Questions**

Thank you for your interest in becoming a QAA Student Reviewer.

This document provides a copy of the application form questions to help you to prepare your answers. Please submit your application via our [online application form](https://forms.office.com/e/yNHss6kH21).

Please note, you will not be able to save your progress in the online application form and return to it later. Therefore, we advise you prepare your answers before completing the online form.

The application form requests a brief summary of your current studies/role, experience, knowledge and skills as outlined in the role profile.

Please read our [Privacy Notice](https://www.qaa.ac.uk/docs/qaa/about-us/qaa-privacy-notice-our-colleagues.pdf?sfvrsn=a71a181_42) to understand how we use and protect information supplied by candidates as part of the recruitment process. In particular please note that, if your application is successful, the information you provide will be held on our internal database and used when selecting reviewers with the right experience to assess a given provider. It will also be used in aggregate to report on the collective skills and experience of our reviewer pool.

If you require this application form in a different format please email CRT@qaa.ac.uk.

Please note being admitted to the reviewer pool does not guarantee being allocated to a review.

**Right to Work**

You must have the right to work in the UK and/or the country you reside in. If successful in your application, you will need to produce the required documentation to validate this.

**Time commitment**

Prior to participation in review activity, all QAA reviewers are expected to undertake mandatory training (GDPR, Health and Safety, Cyber Security Awareness, Equality, Diversity and Inclusion), which could take approximately 4-5 hours. You will also need to complete generic and method specific training.

**Personal Details**

|  |  |
| --- | --- |
| **Title:** | [ ]  Mr [ ]  Miss [ ]  Mrs [ ]  Mx [ ]  Ms [ ]  Dr[ ]  Other |
| **First name:** |  |
| **Last name:** |  |
| **Nationality:** |  |
| **Mobile number:** |  |
| **Home phone number:** |  |
| **Personal email address:** |  |
| **Work email address:** |  |
| **Preferred email:** |  |
| **Home address:**  |  |
| **Biography:** *Please write a few sentences about yourself.*  |

**Current Studies (if applicable)**

|  |  |
| --- | --- |
| **Institution:** |  |
| **Award level:** *(for example, HNC/D, undergraduate, postgraduate)* |  |
| **Programme title:** |  |
| **Start and finish dates:** |  |
| **Part-time or full-time:** |  |
| **Nominated by (if applicable):** |  |

**Previous Studies (if no longer studying)**

|  |  |
| --- | --- |
| **Institution:** |  |
| **Award level:** *(for example, HNC/D, undergraduate, postgraduate)* |  |
| **Programme title:** |  |
| **Start and finish dates:** |  |
| **Part-time or full-time:** |  |

**Current Employment (if applicable)**

|  |  |
| --- | --- |
| **Organisation/Company:** |  |
| **Job Title:** |  |
| **Start and finish dates:** |  |
| **Part-time or full-time:** |  |
| **Brief description of duties:** |  |

**Education**

**Highest level of education**

[ ]  Level 12 SCQF - Doctorate

[ ]  Level 11 SCQF - Masters/postgraduate

[ ]  Level 10 SCQF - Honours degree/graduate diploma/graduate certificate

[ ]  Level 9 SCQF - Bachelors/ordinary degree/graduate diploma/graduate certificate

[ ]  Level 8 SCQF - Diplomas of Higher Education

[ ]  Level 7 SCQF - Certificate of Higher Education

[ ]  Level 6 SCQF or below

[ ]  Level 8 FHEQ - Doctorate

[ ]  Level 7 FHEQ - Masters/postgraduate

[ ]  Level 6 FHEQ - Honours degree/graduate diploma/graduate certificate

[ ]  Level 5 FHEQ or below

**Languages other than English**

**Do you have proficiency in a non-English language?**

[ ]  Yes

[ ]  No

|  |
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| Please specify which language: |

**Language Skills & Experience**

Please indicate your competency level below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Basic** | **Intermediate** | **Fluent** | **Advanced** |
| Reading level | [ ]  | [ ]  | [ ]  | [ ]  |
| Writing level | [ ]  | [ ]  | [ ]  | [ ]  |
| Speaking level | [ ]  | [ ]  | [ ]  | [ ]  |
| Listening level | [ ]  | [ ]  | [ ]  | [ ]  |

**Do you have another language you would like to add?**

[ ]  Yes

[ ]  No

|  |
| --- |
| Please specify which language: |

**Language Skills & Experience**

Please indicate your competency level below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Basic** | **Intermediate** | **Fluent** | **Advanced** |
| Reading level | [ ]  | [ ]  | [ ]  | [ ]  |
| Writing level | [ ]  | [ ]  | [ ]  | [ ]  |
| Speaking level | [ ]  | [ ]  | [ ]  | [ ]  |
| Listening level | [ ]  | [ ]  | [ ]  | [ ]  |

**Experience**

Please add details to any that apply, including dates*.*

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| **A role in representing the interests of students e.g. active engagement with students in quality assurance; student support services; student experience committee or similar; experience of overseeing, managing or delivering services** |

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| **Enabling student achievement through student support** |

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| **Tertiary Education in Wales and/or Northern Ireland (including experience of different types of providers, e.g. study abroad, pathway providers etc)** |

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| **Tertiary Education in Scotland (including experience of different types of providers, e.g. study abroad, pathway providers etc)** |

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| **Tertiary Education in England (including experience of different types of providers, e.g. study abroad, pathway providers etc)** |

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| **Tertiary education in an international context and/or experience of quality assurance and enhancement in an international setting** |

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| **Other quality assurance agencies/inspectorates/auditing bodies (other than QAA) e.g. Ofsted, Estyn, overseas quality agencies** |

**Suitability for the Role**

Why are you suitable for this role? Please provide details of relevant experience in the past three years.

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| **To help us consider your application, please provide a short statement reflecting on your experience of quality assurance and enhancement. Within this statement, you should indicate why you wish to become a Student Reviewer, what contribution you can make to the review process, what you hope to gain from it and any other experience you feel to be relevant.** |

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